

Kumari Bank Retirement Fund.
Bagbazar, Kathmandu

Date:.....

Application for reimbursement of maternity and child care allowance.

Dear Sir/ Madam,

This is to inform you that I/ my spouse.....has given birth to a child dated..... Hence, would like to claim for maternity and child care allowance as per the rule of the Kumari Bank Retirement Fund .Kindly request you to issue cheque /credit the proceed in my Saving/ Current account no..... maintained with Kumari Bank Ltd.

Name of Account Holder (Applicant):.....
PF/RF/GF Account Number:.....
Name/Code of Employer (Institution):.....
Father's Name:.....
Grand Father / Husband's Name:.....
Address:.....
Office ID Card No:..... Pan No:.....
Mobile Number:.....

Thumb Impression

Right	Left
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Signature of Account Holder (Applicant)

	Recommendation of	
	Employer Institution	Kumari Bank Branch
Signature: Name: Designation: Seal of Institution:		

Note:

1. If husband/wife both are account holder, then only one can enjoy the facility for two times during the job tenure and should be claimed within 45 days from the date of maternity.
2. Should be regularly contributing from one year to claim for facility.
3. Documents to be submitted on compulsory basis:

(I)	Birth registration certificate or certificate from hospital with date of birth.	(III)	Marriage or relationship certificate that certifies the relation as husband and wife.
(II)	Copy of citizenship of both husband and wife.	(IV)	Other documents if required.

For Kumari Bank Retirement Fund's use only

On the basis of documents provided by account holder/contributorFund has decided to reimburse Rs 8,500.00 by deducting 15% tax on Rs. 10,000.00 as per the rule of KBRF to provide maternity and child care allowance to its contributors.

Prepared by

Checked by

Approved by